

MONITORING OF DOCUMENT AT COMPANIES HOUSE

If you or your clients have an ongoing interest in any registered company, we can immediately provide you with copies of any new documents filed at Companies House.

There is no charge for setting up or monitoring any number of companies, you will only be charged at our standard search fee each time we provide you with copies of any requested documents. If you do not have an account with us we may request pre-payment.

please tick ✓

- COMPANY SEARCH PAD DETAILS ON PERSONAL LOCAL AUTHORITY SEARCHES
- COMPANY FORMATION ORDER FORMS DETAILS ON ENVIRONMENTAL SEARCHES

2 DOCUMENT MONITORING ORDER FORM

COMPANIES TO BE MONITORED

- 1 _____
- 2 _____
- 3 _____
- 4 _____

3 DOCUMENT/CATEGORY TO BE MONITORED

- ANY NEW DOCUMENTS

- ACCOUNTS

- ANNUAL RETURNS

- CHANGES IN DIRECTORS/SECRETARY OR THEIR PARTICULARS

- MORTGAGE DOCUMENT CATEGORY
(new charges/satisfactions)

- CHANGE IN REGISTERED ADDRESS

- SHARE CAPITAL CATEGORY
(increase/decrease in capital, allotments etc)

- LIQUIDATION/RECEIVERSHIPS/STRIKING OFF DOCUMENTS

PLEASE NOTE: MONITORING WILL CONTINUE UNTIL CANCELLED IN WRITING

1 CLIENT DETAILS

Company

Contact _____ Ref: _____

Address

Dx/Britdoc No:

Phone _____ Fax _____

REGISTRATION NUMBER (IF KNOWN)

ANY OTHER SPECIFIC DOCUMENTS TO BE
MONITORED (*please telephone for assistance if
required*)

