

Company Search Request Form

Firm	_____	Date	_____
Address	_____	Attention	_____
	_____	Ref	_____
	_____	Phone	_____
	_____	Fax	_____
DX/BRITDOC No	_____	E-mail	_____

Please reply by: Post DX E-mail Fax extra **£7.80**

Please search against:-

Registered Number (if known)

_____	_____
_____	_____
_____	_____

PLEASE PROVIDE THE FOLLOWING INFORMATION: (search descriptions overleaf)

please tick appropriate boxes ✓

Full Search with Accounts £34.20 <input type="checkbox"/>	Memorandum & Articles of Association £23.99 <input type="checkbox"/>
Full Search without Accounts £34.20 <input type="checkbox"/>	Register of Mortgage and Charges £23.99 <input type="checkbox"/>
Latest filed Accounts £23.99 <input type="checkbox"/>	Registered Office & Liquidation Search £19.80 <input type="checkbox"/>
Latest filed Annual Return £23.99 <input type="checkbox"/>	Details of any Liquidation/Receivership etc £19.80 <input type="checkbox"/>
Directors Names & Addresses £23.99 <input type="checkbox"/>	Registered Office Only £9.00 <input type="checkbox"/>
Full Status/Credit Report £47.40 <input type="checkbox"/>	Archive Records on DVD £36.00 <input type="checkbox"/>
Standard Credit Report £35.40 <input type="checkbox"/>	Individual Directors Search £19.80 <input type="checkbox"/>
Credit Profile/CCJ report £19.80 <input type="checkbox"/>	<i>provide full name & address</i>

All prices inclusive of VAT and effective from 4th January 2011.

Conveyancing Search £25.79 <input type="checkbox"/>
FOR CONVEYANCING SEARCH PLEASE GIVE PROPERTY:

SPECIFIC PHOTOCOPIES OR ADDITIONAL REQUIREMENTS: (PLEASE PHONE IF ASSISTANCE REQUIRED)

Please tick for: Further Search Pad Property Search Order Forms
 Details of Company Monitoring/Watching service Company Formation Order Forms

COMPANY SEARCH GUIDANCE NOTES

Full Search with/without Accounts – includes the following information

- Current Company Name/Registered Number
- Date of Incorporation & Changes of Name
- Principal Objects/Activities
- Current Registered Office Address
- Last filed Accounts if required
- Accounting Reference Date
- Latest filed Annual Return
- Current Director(s)/Secretary
- Shareholder(s) & Nominal/Issued Capital
- Mortgages & Charges Register if applicable
- Details of Appointment of Liquidator/Receiver/Winding Up etc

Full Status/Credit Report – includes the following information

- Current Company Name/Registered Number
- Date of Incorporation
- Principal Objects/Activities
- Current Registered Office
- Trading Address(es) & Telephone No. if available
- Current Director(s) and Secretary
- Shareholders & Nominal/Issued Capital
- Recently registered Mortgages & Charges
- Figures taken from last four years accounts
- Analysis of latest accounts including Industry Comparison
- Confirmation of Auditors/Bankers if available
- County Court Judgement Search
- London Gazette Search
- Credit Limit

Standard Credit Report

- As Full Status/Credit Report but does not include analysis of latest accounts, Director(s)/Secretary, Shareholders & Nominal/Issued Capital or recently registered Mortgages & Charges

Conveyancing Search – includes the following information

- Current Company Name
- Date of Incorporation and Registered Office
- Details of any outstanding Mortgages or Charges which might affect a specific property
- Confirmation that the company has powers to purchase, hold, lease, mortgage and sell land
- Details of appointment of Liquidator/Receiver/Winding Up/Striking Off etc.

Individual Directors Search – includes the following information

- Confirmation of an individual's current appointments
- List of past appointments since '91
- Involvement with DISSOLVED companies since '91
- Confirmation of address, date of birth & business occupation

All searches/credit reports are processed subject to availability, on the day of instruction.

Urgent requests can be expedited for an agreed fee.

Results can be sent either by POST/DX/FAX/E-MAIL – please indicate on your instructions if a specific deadline exists.



company formation

READY-MADE/MADE TO MEASURE
FLAT MANAGEMENT
GUARANTEE COMPANIES
UNLIMITED COMPANIES • PLCS
REGISTERS • NAME PLATES • SEALS

property and company searches

COMPANY SEARCHES • CREDIT/STATUS REPORTS
PERSONAL LOCAL AUTHORITY SEARCHES
ENVIRONMENTAL SEARCHES
PROPERTY SEARCHES
PLANNING, FLOODING, CONTAMINATED LAND SEARCHES

corporate services

SPECIFIC ARTICLES
CREATION OF DIFFERENT SHARE CLASSES
BONUS ISSUES • PURCHASE OF OWN SHARES
RE-REGISTRATION • SECRETARIAL AND NOMINEE SERVICES
OVERSEAS/OFFSHORE COMPANIES