

Multiple Share Classes Questionnaire

If you wish to create an authorised share capital with Multiple Share Classes for an existing or new company (the cost for this service starts from £295.00 plus VAT), this form should be returned with, if applicable, a copy of the company's current Memorandum & Articles of Association. If these are not available we can supply them for you at our standard company search rates.

please tick appropriate boxes ✓

FROM £ 295.00
PLUS VAT

1 NAME & SHARE CAPITAL

Company Name _____ Company Number (IF KNOWN) _____
Existing Authorised Share Capital (IF APPLICABLE) £ _____ consisting of _____ shares of £ _____ each
New Authorised Share Capital £ _____
Divided into _____ 'A' Shares of £ _____ each _____ 'B' Shares of £ _____ each
_____ 'C' Shares of £ _____ each _____ 'D' Shares of £ _____ each
_____ 'E' Shares of £ _____ each _____ 'F' Shares of £ _____ each

2 DIVIDENDS

Please select one option only from each of the following sections

- No distinction between the classes
- Power to pay variable dividends by shareholders' resolution only (NO power for the Directors to pay variable interim dividends).
- Power to pay variable dividends by shareholders' resolution plus power for the Directors to pay variable interim dividends with prior approval by shareholders' resolution.

3 WINDING UP

- All classes of shares will rank equally
- The share classes will be repaid in the following order ____ then ____ then ____ then ____
And the final surplus will be paid to the holder of the ____ shares divided equally amongst all the shareholders

4 VOTING

- The _____ Shares will have no voting rights **NOTE: Sufficient shareholders must hold voting rights to achieve a quorum.**
- All classes will have full voting rights

5 ALLOTMENT

- 1. Directors' discretion - (Directors may allot any shares, irrespective of class, to whoever they wish.)
- 2. Class pre-emption rights - all classes (Directors must offer any new shares from a particular class to the shareholders of that class, in proportion to their existing holdings of shares of that class).
- 3. Class pre-emption rights in respect of certain classes, Directors discretion in respect of the other(s)
Class(es) to be subject to pre-emption rights: _____
Class(es) to be subject to Directors' discretion: _____
- 4. Pre-emption rights irrespective of class (Directors must offer any new shares to all shareholders in proportion to their existing holdings of shares of all class).

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TRANSFER

please select one option only

- 1. Directors' discretion – (Directors may refuse to register any transfer, irrespective of class of share to be transferred).
- 2. Class pre-emption rights – all classes (Transferor must offer any shares from a particular class to the shareholders of that class, in proportion to their existing holdings of shares of that class).
- 3. Class pre-emption rights in respect of certain classes, Directors' discretion in respect of the other(s).
Class(es) subject to pre-emption rights: _____
Class(es) subject to Directors' discretion: _____
- 4. Pre-emption rights irrespective of class (Transferor must offer shares to all shareholders in proportion to their existing holdings of share of either class).

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EXISTING SHAREHOLDERS (IF APPLICABLE)

(Please only complete if we are creating new classes of shares for an existing company)

To ensure the accuracy of the meeting documentation, statutory forms and resolutions, please complete the following information giving details of shares already in issue and how they should be re-designated. **PLEASE NOTE, additional fees payable for preparation of paperwork for new share allotments.**

FULL NAME AND ADDRESS OF CURRENT SHAREHOLDERS

Name _____

Address _____

Postcode _____

Number of shares currently held _____

Number of shares to be redesignated as (state number of shares of each class) _____

Name _____

Address _____

Postcode _____

Number of shares currently held _____

Number of shares to be redesignated as (state number of shares of each class) _____

Name _____

Address _____

Postcode _____

Number of shares currently held _____

Number of shares to be redesignated as (state number of shares of each class) _____

Name _____

Address _____

Postcode _____

Number of shares currently held _____

Number of shares to be redesignated as (state number of shares of each class) _____

Name _____

Address _____

Postcode _____

Number of shares currently held _____

Number of shares to be redesignated as (state number of shares of each class) _____

Name _____

Address _____

Postcode _____

Number of shares currently held _____

Number of shares to be redesignated as (state number of shares of each class) _____

Please contact us if your requirements are not met by these options. In such a case an additional charge may be payable. We will be pleased to supply an estimate of our charges upon request.



company formation
 READY-MADE/MADE TO MEASURE
 FLAT MANAGEMENT
 GUARANTEE COMPANIES
 UNLIMITED COMPANIES • PLCS
 REGISTERS • NAME PLATES • SEALS

property and company searches
 COMPANY SEARCHES • CREDIT/STATUS REPORTS
 PERSONAL LOCAL AUTHORITY SEARCHES
 ENVIRONMENTAL SEARCHES
 PROPERTY SEARCHES
 PLANNING, FLOODING, CONTAMINATED LAND SEARCHES

corporate services
 SPECIFIC ARTICLES
 CREATION OF DIFFERENT SHARE CLASSES
 BONUS ISSUES • PURCHASE OF OWN SHARES
 RE-REGISTRATION • SECRETARIAL AND NOMINEE SERVICES
 OVERSEAS/OFFSHORE COMPANIES